



# Longview Independent School District CRIMINAL HISTORY RECORD INFORMATION ADDENDUM

**CONFIDENTIAL**

The Longview Independent School District is authorized by state law to obtain criminal history record information on volunteers and applicants the district intends to employ (Texas Education code §22.083). The information requested by the United States Federal Register (71 FR 44866) to obtain state and federal accountability reporting as well as reporting to the office of Civil Rights (OCR) and Equal Employment Opportunity Commission (EEOC).

Your application cannot be processed until this completed form is returned to the Human Resources Department.

**Please Print:**

Name: Last _____ First _____ Middle _____		
Date of Birth: _____ Mo Day Yr	Place of Birth: _____ City / State / Zip Code	
Race:	<input type="checkbox"/> American Indian/Alaska Native	<input type="checkbox"/> Asian <input type="checkbox"/> White
	<input type="checkbox"/> Native Hawaiian/Other Pacific Islander	<input type="checkbox"/> Black / Non-Hispanic
Ethnicity:	<input type="checkbox"/> Hispanic/Latino	<input type="checkbox"/> Not Hispanic or Latino
Sex: Male _____ Female _____		
Social Security Number _____		
Drivers License Number _____		State _____
Expiration Date: _____ / _____ / _____		Class Type A B C Other _____

I hereby authorize all persons, schools, organizations, credit bureaus, and law enforcement agencies to supply Longview Independent School District with any information concerning my background in connection with employment consideration, and I do release them from any liability and responsibility arising from doing so.

I understand that the information I am providing about age, sex, and ethnicity will not be used to determine eligibility for employment, but will be used solely for the purpose of obtaining criminal history record information.

Volunteer Assignment: \_\_\_\_\_

Signature \_\_\_\_\_ Purpose \_\_\_\_\_ Date \_\_\_\_\_

Contact Telephone Number \_\_\_\_\_ Email \_\_\_\_\_

<b>For Office Use Only:</b>	
Campus / Building: _____	Department: _____