



# Longview Independent School District

## JOB DESCRIPTION TEACHER - SPECIAL EDUCATION – VISUAL IMPAIRMENT

<b>JOB TITLE:</b>	Teacher – Special Ed - Visual Impairment	<b>WAGE/HOUR STATUS:</b>	Exempt
<b>REPORTS TO:</b>	Principal	<b>TERMS:</b>	187 Days
<b>DEPARTMENT:</b>	Campus Assigned	<b>PAY GRADE:</b>	Teacher Pay Schedule

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### PRIMARY PURPOSE:

Provide special education students with learning activities and experiences designed to help them fulfill their potential for intellectual, emotional, physical, and social growth; develop or modify curricula, prepare lessons and other instructional materials of multi-ability levels and assist in the implementation of technology for the visually impaired; work in self-contained, team, departmental, or itinerant capacity as assigned

### QUALIFICATIONS:

#### Education/Certification:

Bachelor's degree from accredited college or university  
Valid Texas teaching certificate (all level) with required special education endorsements in teaching the visually impaired

#### Special Knowledge/Skills:

- Specific knowledge of special needs of students in assigned area
- Knowledge of Admission, Review, and Dismissal (ARD) Committee process and Individual Education Plan (IEP) goal setting process and implementation
- Specific knowledge of subjects assigned
- General knowledge of elementary and/or secondary curriculum and instruction
- Ability to instruct students and manage their behavior
- Strong organizational, communications, and interpersonal skills
- CPI training, preferred

#### Experience:

At least one year of field experience (student teaching) or approved internship  
Minimum two years successful teaching experience, preferred



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### **MAJOR RESPONSIBILITIES AND DUTIES:**

1. Collaborate with students, parents, and other members of staff to develop IEP through the ARD Committee process for each student assigned
2. Plan and use appropriate instructional and learning strategies, activities, materials, and equipment that reflect understanding of the learning styles and needs of students with visual impairment
3. Employ a variety of instructional techniques and media to meet the needs and capabilities of each student assigned
4. Create a learning environment conducive to learning and appropriate for the physical, social, and emotional development of students
5. Manage student behavior; includes intervening in crisis situations in accordance with accredited crisis intervention techniques
6. Provide or supervise personal care to include diapering and other essential needs, medical care, and feeding of students as stated in IEP
7. Take all necessary and reasonable precautions to protect students, equipment, materials, and facilities
8. Establish and maintain open lines of communication by conducting conferences with parents, students, principals, and teachers
9. Maintain a professional relationship with colleagues, students, parents, and community members
10. Comply with district policies, as well as state and federal laws and regulations
11. Adhere to the district's safety policies and procedures
12. Maintain confidentiality in the conduct of district business
13. Must be able to perform the essential functions of walking and interacting with students and/or district employees in the specific work site assigned (classroom or office setting)
14. Demonstrate regular and prompt attendance
14. Other duties as assigned



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### SUPERVISORY RESPONSIBILITIES:

Supervise assigned teacher aide(s) as required

### EQUIPMENT USED:

Copier, personal computer and appropriate software, typewriter, printer, calculator, fax machine and audio-visual equipment

### WORKING CONDITIONS:

#### Mental Demands:

Reading, ability to communicate effectively (verbal and written); maintain emotional control under stress; coordinate district-wide curriculum functions; interpret policy, procedures, and data

#### Physical Demands/Environmental Factors:

Frequent/prolonged standing, walking, stooping, bending, kneeling, squatting, pulling, pushing, twisting, lifting, carrying; moving small stacks of textbooks, media equipment, desks, and other classroom equipment; repetitive hand motions; prolonged use of computer terminal possible; occasional district-wide travel; occasional state-wide travel; frequent prolonged and irregular hours; possible biological exposure to bacteria and communicable diseases; specific vision abilities required by this job include close vision, distance vision, peripheral vision, and the ability to adjust focus; may require regular heavy lifting (45 pounds or more) and positioning of students with physical disabilities, control behavior through physical restraint, assist nonambulatory students, and lift and move adaptive and other classroom equipment; may work prolonged or irregular hours.

### EVALUATION: Teacher Evaluation and Support System (T-TESS)

The foregoing statements describe the general purpose and responsibilities assigned to this job and are not an exhaustive list of all responsibilities, duties and skills that may be required. This job description is not an employment agreement or contract. The administration has the exclusive right to alter this job description at any time without notice.

Printed Name: \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**ESTABLISHED/REVISED: March, 2017**