JOB DESCRIPTION

CHEERLEADING SKILLS COACH

JOB TITLE: Cheerleading Skills Coach  WAGE/HOUR STATUS: Non-Exempt
REPORTS TO: Principal  TERMS: 187 Days
DEPARTMENT: High School  PAY GRADE: Paraprofessional 6
(work schedule 12 noon to 7:00 pm – may vary as determined by campus principal)

PRIMARY PURPOSE:

Provide instruction and coach students to develop skills and ability to excel in cheerleading, including basic cheerleading skills, tumbling, dance, and stunting; contribute to education program as a whole and to growth of students involved in cheerleading.

QUALIFICATIONS:

Education/Certification:

High School diploma or GED; Bachelor’s degree, preferred
Must be certified in CPR, first aid and AED
AACCA certification, preferred

Special Knowledge and Skills:

- General knowledge of coaching techniques and procedures
- Knowledge of University Interscholastic League (UIL) rules
- Ability to instruct and supervise student athletes
- Excellent organizational, communication and interpersonal skills
- Knowledge of rules, regulations, and procedures governing public school cheerleading
- Knowledge of routines and cheerleading skills

Experience:

Two to four years experience as coach or participant in cheerleading
MAJOR RESPONSIBILITIES AND DUTIES:

1. Assures that cheerleaders follow procedures, rules, conduct, accountability, techniques and skills needed for the cheerleading program

2. Use a variety of instructional techniques and media to meet the needs and improve the abilities of student athletes in cheerleading

3. Manage and supervise cheerleading and practice sessions to promote individual growth in athletic skills, teamwork, and good sportsmanship

4. Establish high expectations for cheerleaders and evaluate students’ athletic abilities initially and on a regular basis

5. Communicate professionally and positively with students to enhance performance

6. Explain and enforce safety rules and regulations

7. Take all necessary precautions to protect student athletes, equipment, materials and facilities

8. Keep informed of and ensure compliance with all UIL rules and other applicable guidelines and required standards for cheerleading

9. Continually evaluate coaching skills program and make changes based on findings

10. Maintain an effective working relationship with the school cheerleader sponsor and work together as a team to ensure the success of the cheerleading teams

11. Assist with the set up of relevant day camps and cheerleader training during summer months to prepare for school year

12. Assist with applying and enforcing consistent student discipline during cheerleading activities and practice sessions in accordance with established guidelines, Student Code of Conduct and Student Handbook

13. Responsible for ensuring dance routines, stunts, tumbling, chants, etc. are of high quality, entertaining, and present a positive reflection on the school represented

14. Assist with preparing routines, etc. with cheerleaders for school pep rallies as needed and directed

15. Assist with the set up and operations of cheerleader tryouts
Job Description

Cheerleading Skills Coach

Major Responsibilities and Duties: (continued)

16. Encourage, by example and through instruction, sportsmanlike conduct in all phases of athletic participation

17. Communicate effectively with administration, students, coworkers, and the community

11. Comply with district policies, as well as state and federal laws and regulations

12. Adhere to the district’s safety policies and procedures

13. Maintain confidentiality in the conduct of district business

14. Must be able to perform the essential functions of walking and interacting with students and/or district employees in the specific work site assigned (classroom or office setting)

15. Demonstrate regular and prompt attendance

16. Other duties as assigned

Supervisory Responsibilities:

None

Equipment Used:

Copier, personal computer and appropriate software, typewriter, printer, calculator, fax machine; audio-visual equipment; postage machine and multi-line phone system

Working Conditions:

Mental Demands:

Reading, ability to communicate effectively (verbal and written); maintain emotional control under stress; coordinate district-wide curriculum functions; interpret policy, procedures, and data
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WORKING CONDITIONS:

Physical Demands/Environmental Factors:

Work is typically performed indoors in a gymnasium and outdoors; requires stamina and endurance and physical exertion associated with demonstrating techniques; may be required to balance, crouch, crawl, bend, kneel, and stand for prolonged periods; may be exposed to high noise levels and childhood diseases; and may experience a multitude of demands and changing priorities with frequent interruptions.

Frequent standing, walking, stooping, bending, kneeling, pulling, pushing, lifting, carrying; moving small stacks of textbooks, media equipment, desks, and other classroom equipment; repetitive hand motions; prolonged use of computer terminal possible; occasional district-wide travel; occasional state-wide travel; frequent prolonged and irregular hours; possible biological exposure to bacteria and communicable diseases; specific vision abilities required by this job include close vision, distance vision, peripheral vision, and the ability to adjust focus; frequent light lifting and carrying (under 15 pounds); occasional moderate lifting and carrying (15-44 pounds).

EVALUATION:

Paraprofessional Evaluation

The foregoing statements describe the general purpose and responsibilities assigned to this job and are not an exhaustive list of all responsibilities, duties and skills that may be required. This job description is not an employment agreement or contract. The administration has the exclusive right to alter this job description at any time without notice.

Printed Name: ________________________________________________________________

Signature: ___________________________________________ Date: ____________________

ESTABLISHED/REVISED: May, 2017